





: Interviewer to fill in

| Interview checklist                   |  |
|---------------------------------------|--|
| Role Description                      | Individual responsible for transporting students to and from school, typically in the morning and afternoon, and school-related events   |
| Typical roles<br>and responsibilities | <ul> <li>Bus Maintenance/ Safety role:</li> <li>Conduct daily procedures and duties in the bus trip, including filling the daily bus condition checklist, including checking mechanical checkpoints, obey traffic laws and drive safely, etc.</li> <li>Help evacuation from bus on emergency cases</li> <li>Assistance / Support role:</li> <li>Assist the Bus Supervisor to ensure safety of the students on-board, from their home to the school and back, as well as during school activities</li> <li>Ensure all students are properly seated. with seat belts well-fastened</li> <li>Help the Bus Supervisor to maintain discipline in and out of the bus and take necessary action according to school rules upon the student misbehavior, and report it to school administration</li> <li>Don't allow students to drop off the bus, unless at assigned drop off points or in case of emergencies</li> <li>Ensure no student is left behind on-board at the end of the trip</li> </ul>                                     |
| Key Competency                        | Science and practice supporting holistic early childhood development   |
| Proficiency Descriptor                | <ul> <li>Understand impact of early years and importance of addressing child's holistic development</li> <li>Apply evidence-based strategies for promoting child and family development (incl. appropriate use of technology)</li> <li>Demonstrate understanding of individual differences and fluctuations in children's development and learning that must be responded to reflectively and appropriately</li> <li>Use appropriate tools and techniques to assess child development; organizing results so information can be used for further assessment and planning purposes in providing timely care and interventions</li> <li>Interact with kindness, warmth, and care, expressing respect, appreciation and understanding of individual needs, creating a healthy, welcoming, and age-appropriate environments for them</li> <li>Understand and demonstrate respect for processes, protocols, and procedures for protecting privacy and confidentiality of the children, respective families, and colleagues</li> </ul> |
| Evidence for ability & knowledge      | Please indicate evidence provided by candidate on proficiency from previous work experience, education & research  |









| Rating Scale                     | 1<br>Adverse Evidence  | 2<br>No Evidence   | 3<br>Some Evidence                              | 4<br>Sufficient Evidence | 5<br>Strong Evidence         |  |
|----------------------------------|--|--|---|--------------------------|------------------------------|--|
| Interviewer's Rating             |  | C<br>Major gaps which<br>may derail overall<br>performance | B<br>Minor gaps with<br>potential to<br>improve | A<br>Proficient          | A+<br>Strongly<br>Proficient |  |
| Key Competency                   | Child wellness: he   | Child wellness: health, nutrition, and safety              |   |                          |                              |  |
| Proficiency Descriptor           | <ul> <li>Familiar with science regarding healthy early childhood development and use of strategies with children and their parents to support physical growth, emotional well-being, and adequate nutrition</li> <li>Understand the influence of adverse childhood experiences on life-long health and social consequences</li> <li>Familiar with child protection laws, policies and protocols for reporting child neglect, abuse, exploitation or exposure to violence; taking adequate actions when children are under similar kinds of threat</li> <li>Aware of safety issues that affect children and factors and practices that reduce or increase risk to child safety and able to provide first aid / CPR procedures</li> <li>Promote home and community safety in partnership with parents across all spaces to prevent unintentional injuries, disease, or death of the child</li> </ul> |  |   |                          |                              |  |
| Evidence for ability & knowledge | Please indicate evidence provided by candidate on proficiency from previous work experience, education & research  |  |   |                          |                              |  |
| Rating Scale                     | 1<br>Adverse Evidence  | 2<br>No Evidence   | 3<br>Some Evidence                              | 4<br>Sufficient Evidence | 5<br>Strong Evidence         |  |
| Interviewer's Rating             |  | C<br>Major gaps which<br>may derail overall<br>performance | B<br>Minor gaps with<br>potential to<br>improve | A<br>Proficient          | A+<br>Strongly<br>proficient |  |
| Key Competency                   | Family and community   |  |   |                          |                              |  |
| Proficiency Descriptor           | <ul> <li>Understand the critical importance of the family environment (physical, social) for child's wellbeing overall development, functioning, and learning</li> <li>Aware of the importance of high-quality interactions between parents and the child, and between practitioners and parents; able to interact with parents in a timely, transparent, respectful, and accountable manner</li> <li>Establish relationships with parents based on mutual understanding, trust, and cooperation; using effective strategies to engage family members with diverse backgrounds using a variety of ways to communicate (e-mail, phone)</li> </ul>   |  |   |                          |                              |  |











|                                  | <ul> <li>Listen to and involve parents in all decisions regarding the child's safety, healthy development, and learning; creates opportunities for parents to strengthen their parental skills</li> <li>Aware of community resources to support child and family development and functioning and accordingly able to partner effectively with key stakeholders</li> </ul>  |  |   |  |                              |
|----------------------------------|--|--|---|--|------------------------------|
| Evidence for ability & knowledge | Please indicate evidence provided by candidate on proficiency from previous work experience, education & research  |  |   |  |                              |
| Rating Scale                     | 1<br>Adverse Evidence  | 2<br>No Evidence   | 3<br>Some Evidence                              | 4<br>Sufficient Evidence                             | 5<br>Strong Evidence         |
| Interviewer's Rating             |  | C<br>Major gaps which<br>may derail overall<br>performance | B<br>Minor gaps with<br>potential to<br>improve | A<br>Proficient                                      | A+<br>Strongly<br>proficient |
| Key Competency                   | Diversity and inclu  | ision  |   |  |                              |
| Proficiency Descriptor           | <ul> <li>Treat all children and their families with fairness, empathy, understanding, dignity, and respect; understanding how discrimination based on diversity can impact lives and prospects of children</li> <li>Adapt practices, communication and services to reflect each child's and family's characteristics, strengths, beliefs and special needs</li> <li>Use different strategies to make each child and family feel welcomed and respected regardless of their background, language, socio-economic status, ability or gender</li> <li>Address own biases toward children, families and communities to avoid stereotypical or judgmental reactions and to advance child's development</li> </ul> |  |   |  |                              |
| Evidence for ability & knowledge | Please indicate evidence provided by candidate on proficiency from previous work experience, education & research  |  |   |  |                              |
| Rating Scale                     | 1<br>Adverse Evidence  | 2<br>No Evidence   | 3<br>Some Evidence                              | 4<br>Sufficient Evidence                             | 5<br>Strong Evidence         |
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| Key Competency                   | Professionalism a  | Professionalism and professional growth                    |   |  |                              |
| Proficiency Descriptor           |  |  |   | essional and personal<br>onduct for their profession |                              |









| Evidence for chility 9 knowledge | <ul> <li>Use professional competencies and standards for ECD practitioners as guidance for own professional development and as a continuous learning process</li> <li>Familiar with effective and evidence-based strategies and tools for improving the quality of their practice and aware of Abu Dhabi's ECD practitioner competencies and standards</li> <li>Apply information from professional meetings, seminars, workshops, as well as print and digital resources to stay abreast of and deepen professional knowledge</li> <li>Please indicate evidence provided by candidate on proficiency from previous work experience,</li> </ul> |  |   |                          |                              |  |
|----------------------------------|---|--|---|--------------------------|------------------------------|--|
| Evidence for ability & knowledge | education & research  | education & research                                       |   |                          |                              |  |
| Rating Scale                     | 1<br>Adverse Evidence   | 2<br>No Evidence   | 3<br>Some Evidence                              | 4<br>Sufficient Evidence | 5<br>Strong Evidence         |  |
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| Key Competency                   | Coordination acro   | ss practitioner roles                                      | s and professional                              | settings                 |                              |  |
| Proficiency Descriptor           | <ul> <li>Cooperate and coordinate with others to facilitate children's and families' access and transition to services to support overall child and family development and well-being</li> <li>Familiar with variety of practitioner roles across ECD services; cooperating and coordinating with them for joint planning, service delivery and evaluation of outcomes to support child and family development and well-being</li> <li>Demonstrate collegiality and is respectful of each other's functions, responsibilities, strengths, skills, and expertise when working with other practitioners</li> </ul>                                |  |   |                          |                              |  |
| Evidence for ability & knowledge | Please indicate evidence provided by candidate on proficiency from previous work experience, education & research   |  |   |                          |                              |  |
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| Key Competency                   | UAE culture and heritage  |  |   |                          |                              |  |
| Proficiency Descriptor           | Aware of the UA interactions  | E's heritage, culture,                                     | and Islamic values; d                           | emonstrating appreciati  | on and respect in            |  |











|                                  | • Aware of the diverse cultures, religions, traditions, ethnicities, and races that live in the UAE, showing sensitivity while communicating and engaging with the UAE community and promoting core values |  |   |                          |                              |
|----------------------------------|--|--|---|--------------------------|------------------------------|
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